Requesting Agency UNIVERSITY OF MARYLAND Dispose of present accumulation. No additional accumulation is anticided. Records have ceased to have value warrant retention. Describe records accurately. Include title, form number, size of documents, work or activity to which the records relate, inclusive dates, and quantity CHECKS Quantity: 69 drawers plus 7 cubic feet (total 20 cubic feet) Dates: 1932 File Arrangement: Numerical Annual Accumulations 12 drawers Audit: Federal, State, and Internal This item includes all checks drawn against the funds of the University. Checks have been microfilmed since July 1946 and destroyed to November 1952. After the State audit there is	IM HR-RM ,1 (9-1-53)	`	DS RETENTION S(ULE Records Management Division	SCHEDULE NO. 3
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